



# Civil Service Commission

City of Kent 930 Overholt Road Kent, Ohio 44240 330-678-8101

## ***Civil Service Commission Meeting*** ***April 19, 2021, 5:00 pm***

*Due to the COVID-19 pandemic, the Civil Service Commission meeting will be held virtually.*

### Call to Order

Roll Call

### Civil Service Commission

1. Approval of Commission Meeting Minutes – February 22, 2021.

### Community Development

Personnel Changes:

- a. New Hire: Timothy Sahr, Development Engineer, effective 2/22/2021.
- b. Retirement: Jennifer Barone, Development Engineer, effective 3/15/2021.

### Health Department

Personnel Change:

- Retirement: Tracy Radovic, Admin Assistant, effective 4/18/2021.

### Human Resources

Request for review and approval of Payroll Administrator and Health Department Secretary classification changes and updated job descriptions.

### Parks & Recreation

Personnel Change:

- a. Resignation: Nancy Pizzino, Recreation Supervisor, effective 3/26/2021.

### Safety Administration

Kent Police Department

Personnel Change:

- Change Job Title: Nicole Watkins, Clerk-Dispatcher, effective 4/26/2021.

Kent Fire Department

Personnel Change:

- Retirement: Robert Dietrich, Firefighter-Paramedic, effective 5/9/2021.

### Service Administration

Personnel Changes:

- a. Resignation: Ryan Tompkins, Laborer, effective 3/16/2021.
- b. New Hire: Victor DeLeone, Laborer, effective 3/30/2021.
- c. New Hire: Craig Moore, Laborer, effective 3/31/2021.

### Adjournment

*Any person who requires an auxiliary aid or service for effective communication or a modification of policies and procedures to participate in the Civil Service Commission public meeting or event should contact the Civil Service Commission at 330-678-8101 or [civilservice@kent-ohio.org](mailto:civilservice@kent-ohio.org). Any request for auxiliary aid or other accommodation should be made as soon as possible, but no later than forty-eight (48) hours prior to the event.*