

# Civil Service Commission

City of Kent 930 Overholt Road Kent, Ohio 44240 330-678-8101

## ***Civil Service Commission Meeting*** ***February 27, 2023, 5:00 pm*** ***Kent Fire Department, 320 S Depeyster Street***

### Call to Order

#### Roll Call

### Civil Service Commission

1. Approval of Commission Meeting Minutes – January 23, 2023.

### Safety Administration

#### Police

1. Request to establish an eligible list for the position of Entry Level Police Officer.
2. Request to establish an eligible list for the position of Lateral Transfer Police Officer.

#### Fire

1. Request to add an additional book for the Fire Lieutenant Promotional exam.

### Service Administration

#### Utilities

1. Personnel Change:
  - a. New Hire: Steven Betz, Water Reclamation Facility Operator, effective February 20, 2023.
2. Request for exemption for Chief Operator position.

### Health Department

1. Personnel Change:
  - a. Resignation: Sandra Knezevich, Administrative Assistant to the Health Commissioner, effective February 1, 2023.

### IT & Communications

1. Personnel Change:
  - a. New Hire: Mae Van Riper, Information Technology Technician, effective February 6, 2023.

### Adjournment

*Any person who requires an auxiliary aid or service for effective communication or a modification of policies and procedures to participate in the Civil Service Commission public meeting or event should contact the Civil Service Commission at 330-678-8101 or [civilservice@kent-ohio.org](mailto:civilservice@kent-ohio.org). Any request for auxiliary aid or other accommodation should be made as soon as possible, but no later than forty-eight (48) hours prior to the event.*